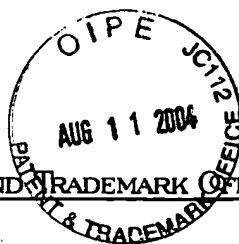




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APPLICATION NUMBER	FILING OR 371(c) DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/809,032	03/25/2004	Michael C. Sefcik	25434-00077

CONFIRMATION NO. 5810

33772  
 MCDONALD HOPKINS CO., LPA  
 2100 BANK ONE CENTER  
 600 SUPERIOR AVENUE, E.  
 CLEVELAND, OH 44114-2653

## FORMALITIES LETTER



\*OC000000012880918\*

Date Mailed: 06/07/2004

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

08/12/2004 MAHME1 00000010 10809032

01 FC:1051 130.00 OP  
 02 FC:1001 770.00 OP

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*Items Required To Avoid Abandonment:

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.  
*Applicant must submit \$ 770 to complete the basic filing fee for a non-small entity. If appropriate, applicant may make a written assertion of entitlement to small entity status and pay the small entity filing fee (37 CFR 1.27).*
- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Replacement drawings in compliance with 37 CFR 1.84 and 37 CFR 1.121 are required. The drawings submitted are not acceptable because:
  - The drawings must be reasonably free from erasures and must be free from alterations, overwriting, interlineations, folds, and copy marks. See Figure(s) 1&3.

The applicant needs to satisfy supplemental fees problems indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Additional claim fees of \$86 as a non-small entity, including any required multiple dependent claim fee, are required. Applicant must submit the additional claim fees or cancel the additional claims for which fees are due.

**SUMMARY OF FEES DUE:**

Total additional fee(s) required for this application is **\$986** for a Large Entity

- **\$770** Statutory basic filing fee.
- **\$130** Late oath or declaration Surcharge.
- Total additional claim fee(s) for this application is **\$86**
  - **\$86** for 1 independent claims over 3.

Replies should be mailed to: Mail Stop Missing Parts  
Commissioner for Patents  
P.O. Box 1450  
Alexandria VA 22313-1450

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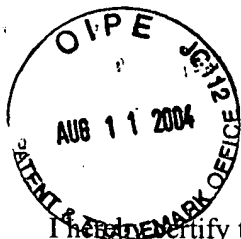
*A copy of this notice **MUST** be returned with the reply.*



Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE



CERTIFICATE OF MAILING UNDER 37 C.F.R. 1.8

I hereby certify that these papers are being deposited with the United States Postal Service with sufficient postage as first class mail on this 6 day of Aug, 2004 and in an envelope addressed to: Mail Stop: Missing Parts, Commissioner of Patents, P. O. Box 1450, Alexandria, Virginia 22313-1450.

By: Pat Simpson

**IN THE UNITED STATES PATENT AND TRADEMARK OFFICE**

In re application: Michael C. Sefcik, et al. Group Art Unit: Not yet assigned  
Serial No.: 10/809,032 Examiner: Not yet assigned  
Filing Date: March 25, 2004 Docket No.: 25434-00077

Title: Clutch Housing with Multi-Function Hydraulic Sleeve

Mail Stop: Missing Parts  
Commissioner for Patents  
P.O. Box 1450  
Alexandria, Virginia 22313-1450

**RESPONSE TO NOTICE TO FILE MISSING PARTS**

Dear Sir:

In response to the Notice to File Missing Parts of Non-Provisional Patent Application dated June 7, 2004, applicants submit the following:

- (1) Originally executed Declaration and Power of Attorney;
- (2) Replacement drawing sheets which are free from erasures, overwriting, copy marks, etc. (4 pages);
- (3) Check for \$770 for statutory basic filing fee;
- (4) Check for \$130 for late surcharge.

If there are any additional fees due, please charge our deposit account 13-0265.

Date: 8-6-04

Respectfully submitted,

Robert H. Earp, III  
Robert H. Earp, III, Reg. No. 41,004  
MCDONALD HOPKINS CO. LPA.  
600 Superior Avenue  
Cleveland, OH 44114  
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